

RM OF FISH CREEK NO. 402

AGENDA

January 10th, 2023

9:00 am

1. Call to order
2. Adopt Agenda - Conflict of Interest
3. Minutes of Previous Meeting – December 13th, 2022 Regular Meeting
- December 16th, 2022 Special Meeting – Public Hearing
4. Old Business: 4.1 Appointment of Board of Revision for 2023
5. Statement of Financial Activities – December 2022
6. Correspondence: 6.1 SaskPower 2022 Proposed Road Construction Plans
6.2 SARM- Weekly Policy Bulletin Dec 13th, 20th, 27th, Jan 3rd
6.3 SARM The Rural Sheaf December 2022
6.4 SARM Annual Convention and Trade Show March 13th-16th, Saskatoon
6.5 SARM membership fees for 2023
6.6 SARM in memoriam
6.7 SMHI Annual Claim letter
6.8 SARM Nominations for the 2022 Lieutenant Governor's Award
6.9 NCTPC Upcoming workshop in Birch Hills – Thursday March 2nd, 2023
6.10 Sask Tel 2023 Proposed Road Construction Plans
6.11 SARM Annual Resolution Deadline Sat Jan 28th, 2023
6.12 Letter RE: Alvena Transfer Station
6.13 SAMA AGM in Regina April 5th, 2023
7. Accounts Payable 7.1 Current Accounts for Payment
7.2 Council Indemnity Payment
8. Delegations:
9. Council Member Reports
10. CAO Report
11. Foreman Report: (9:30 am) Foreman Burkart to attend.
12. New Business 12.1 RM maintenance employees attendance at SARM Annual Convention tradeshow- (Councillor Venne) discussion
12.2 Alvena library donation
12.3 Lakeview Pioneer Lodge funding agreement - \$2500/yr 2021-2025
12.4 Sask Lotteries – Rec Board Population Allocations
12.5 Wakaw Library extra hours request
12.6 Sask Workers Compensation Coverage Council minimum \$38,442
12.7 Blue Cross coverage
12.8 EMO Coordinator
12.9 SARM membership 2023
12.10 SARM 2022 Fidelity Bond Self Insurance
12.11 SARM 2022 Liability Self Insurance
12.12 SARM 2022 Excess Liability Insurance
12.13 SARM 2022 Property Self Insurance
12.14 Website Contract 2022 – Wakaw Recorder (Gilbert Maraboto) \$700.00
12.15 Capital I one way snow plow for new grader
12.16 Furnaces for shop
12.17 Seasonal employee for 2023- discussion
12.18 V plow tender for RM of Bayne due Jan 11th, 2023- discussion
12.19 Alvena Transfer Station Agreement
12.20 Fire Call charge for fire call #F22093600
12.21 Request from RM #555 for Foreman Burkart to certify PME for their Foreman
12.22 Appointment of PCO for the purpose of clubroot
12.23 SAMA AGM and 2 voting delegates
12.24 Indemnity Policy discussion
12.25 Annual Audit booked for Feb 15th, 2023
12.26 Board of Revision appointment
13. Other Business

14. Adjournment- next regular meeting of Council is Tuesday February 14th, 2023 at 7:00 pm

January 10, 2023

A Regular Meeting of the Council of the Rural Municipality of Fish Creek No. 402 was held on January 10, 2023 at 121 Main St. Wakaw, SK.

MEMBERS OF THE COUNCIL PRESENT:

Reeve: Ryan Sawitsky

Councillors: Lawrence Sosnowski, Terry Yuzik, Peter Roslinski, Maurice Werezak

Absent: Corey Venne, Chris Dutchak

CAO: Melissa Dieno

The meeting was called to order by Reeve Ryan Sawitsky at 9:02 am

1/23 AGENDA * WEREZAK

That the agenda be accepted as presented. *CARRIED.*

2/23 MINUTES * SOSNOWSKI

That the Minutes of the previous meeting held on December 13, 2022 be approved as read. *CARRIED.*

3/23 MINUTES SPECIAL MEETING DECEMBER 16/2022 * YUZIK

That the Minutes from the Special Meeting held December 16, 2022, be approved as read. *CARRIED.*

** 9:35 – 10:50 am – Foreman Garth Burkart presented his report to Council.*

4/23 APPOINTMENT OF WESTERN MUNICIPAL CONSULTING LTD * YUZIK

That Council appoint Western Municipal Consulting Ltd as the Board of Revision and the Development Appeals Board for 2023 consisting of the following board members: Stew Demmans, Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Davis Thompson, Stuart Hayward, Wayne Adams, Pam Malach, Cameron Duncan, Jeff Hutton, and Barry Clark and that we pay a retainer fee of \$250.00. *CARRIED.*

5/23 FINANCIAL ACTIVITIES * ROSLINSKI

That the statement of Financial Activities for the month of December, 2022 be approved as read. *CARRIED.*


R.S.

6/23 LETTER REGARDING SNOW PILLING * ROSLINSKI

That administration prepare a letter regarding pushing snow across a municipal road or piling snow in the municipal right of way is not permitted and that effective October 1, 2023 doing so may result in a custom work charge of \$200.00 for the municipality to remedy the improper placing of snow and that this letter be included in the 2023 tax notices. *CARRIED.*

7/23 CORRESPONDENCE * SOSNOWSKI

That the following list of Correspondence having been circulated now be filed:

- 6.1 SaskPower 2022 Proposed Road Construction Plans
- 6.2 SARM- Weekly Policy Bulletin Dec 13th, 20th, 27th, Jan 3rd
- 6.3 SARM The Rural Sheaf December 2022
- 6.4 SARM Annual Convention and Trade Show March 13th-16th, Saskatoon
- 6.5 SARM membership fees for 2023
- 6.6 SARM in memoriam
- 6.7 SMHI Annual Claim letter
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- 6.10 Sask Tel 2023 Proposed Road Construction Plans
- 6.11 SARM Annual Resolution Deadline Sat Jan 28th, 2023
- 6.12 Letter RE: Alvena Transfer Station
- 6.13 SAMA AGM in Regina April 5th, 2023. *CARRIED.*

8/23 ACCOUNTS PAYABLE * WEREZAK

That the accounts totaling \$243,449.16 as attached to these minutes be approved for payment. *CARRIED.*

9/23 REPORTS * WEREZAK

That we accept the reports from Council, Foreman Report (attached to minutes) and CAO Report (attached to minutes) as presented. *CARRIED.*

10/23 RM EMPLOYEE ATTENDANCE AT SARM * ROSLINSKI

That RM Employees Burkart, Read & Kohle be permitted to attend one day of the March 2023 SARM Convention tradeshow and that their mileage, meals and parking expenses be reimbursed by the RM. *CARRIED.*

11/23 ALVENA LIBRARY DONATION * ROSLINSKI

That the RM of Fish Creek No. 402 donate \$500.00 to the Alvena Library for operating expenses. *CARRIED.*

12/23 RECREATION BOARDS – ALLOCATIONS * SOSNOWSKI

That the municipality allocate the following portions of its population for the Sask Lotteries Grant:

Wakaw Recreation Board	207 persons
Cudworth Recreation Board	112 persons
Alvena Recreation Board	45 persons

364 total – 2021 Census.

CARRIED.


R.S.

13/23 WAKAW LIBRARY EXTRA HOURS 2023 * SOSNOWSKI

That council allocate \$582.01 to the Wakaw Library for the added ½ hour per week of operation for 2023. *CARRIED.*

14/23 SASK WORKERS COMPENSATION COUNCIL COVERAGE * YUZYK

That 2023 Sask Workers Compensation coverage for members of Council be set at the minimum rate of \$38,442.00. *CARRIED.*

15/23 RM EMPLOYEE BLUE CROSS COVERAGE * WEREZAK

That the RM of Fish Creek No. 402 employees have Blue Cross coverage through SARM with Level II Health and Level III Dental. *CARRIED.*

16/23 EMO CO-ORDINATOR * YUZYK

That council appoint Ray Baumann as EMO Co-ordinator for 2023, furthermore that he receive \$500 annually. *CARRIED.*

17/23 SARM 2023 MEMBERSHIP * SOSNOWSKI

That the RM of Fish Creek No. 402 authorize payment of the 2023 SARM Membership Fee. *CARRIED.*

18/23 SARM FIDELITY BOND SELF-INSURANCE * ROSLINSKI

That the renewal of the SARM Fidelity Bond Self Insurance Plan for the policy period January 1, 2023 to January 1, 2024, which includes Fidelity Bond Coverage of \$25,000.00, Registered Mail Coverage of \$50,000.00 and Mail & Securities Coverage of \$5,000.00 be approved for payment. *CARRIED.*

19/23 SARM LIABILITY SELF INSURANCE * SOSNOWSKI

That the SARM Liability Self Insurance Plan for the period January 1, 2023 to January 1, 2024 which included Basic, Assessment, Population and Road Length/ Class Premiums, be approved for payment. *CARRIED.*

20/23 SARM EXCESS LIABILITY INSURANCE * YUZYK

That the SARM Excess Liability Insurance Plan for the period January 1, 2023 to January 1, 2024 which includes \$1,000,000.00 Excess Liability Insurance and \$500,000.00 Errors and Omissions Insurance Coverages be approved for payment. *CARRIED.*


R.S.

21/23 SARM PROPERTY SELF INSURANCE PLAN * WEREZAK

That the SARM Property Self Insurance Plan for the period January 1, 2023 to January 1, 2024 which includes building, contents, municipal equipment, additional fire fighting expense reimbursement and equipment rental fee reimbursement, be authorized for payment. *CARRIED*

22/23 WEBSITE CONTRACT 2023 * ROSLINSKI

That Council approve the website contract with the Wakaw Recorder (Gilberto Maraboto) for 2023 at a cost of \$700.00. *CARRIED*.

23/23 PURCHASE SNOW PLOW * YUZYK

That we purchase the Capital I Snow Plow to be installed on the new grader fall of 2023 for \$45,420.00 plus taxes. *CARRIED*.

24/23 ADVERTISE FOR SEASONAL EQUIPMENT OPERATOR * SOSNOWSKI

That CAO advertise for a Seasonal Equipment Operator preferably with 1A License. *CARRIED*.

25/23 TENDER SUBMISSION * WEREZAK

That the RM of Fish Creek No.402 submit a tender in the amount of \$1551.00 to the RM of Bayne No. 371 for the V Plow they have advertised. *CARRIED*.

** Council recessed for lunch at 11:55 am and reconvened at 12:30 pm*

26/23 CHANGE IN FIRE CALL FEE CHARGE * ROSLINSKI

That we acknowledge fire call #F22093600 change in fee charged by the RM of Hoodoo No. 401. *CARRIED*.

27/23 FOREMAN BURKART CERTIFICATION * ROSLINSKI

That we approve Foreman Burkart certifying the Foreman from the RM of Big River No. 555 in PME and that the RM of Big River No. 555 be invoiced \$500.00 for such training. *CARRIED*.

28/23 APPOINTMENT OF CLUBROOT PHO'S AS PCO'S * WEREZAK

That we appoint the following PHO's as PCO's for the 2023 Season for the purpose of Clubroot: Joanne Kwasnick, Betty Johnson, Katey Makohoniuk, Chelsea Neuberger, Tayo Adegeye and Colleen Fennig. *CARRIED*.

29/23 SAMA ADMINISTRATOR TRAINING * ROSLINSKI

That CAO Dieno attend the SAMA Administrator Training offered in Regina on April 4, 2023 and that her mileage, meals and accommodation be paid for by the RM of Fish Creek No. 402 and that she attend the SAMA AGM on April 5, 2023. *CARRIED*.


R.S.

30/23 2023 SAMA AGM VOTING DELEGATE * YUZIK

That CAO Dieno be authorized as a voting delegate at the SAMA AGM for the RM of Fish Creek No. 402 in Regina on April 5, 2023. *CARRIED.*

31/23 DRAFT INDEMNITY POLICY * SOSNOWSKI

That CAO Dieno develop a draft indemnity policy. *CARRIED.*

32/23 2023 ANNUAL AUDIT * ROSLINSKI

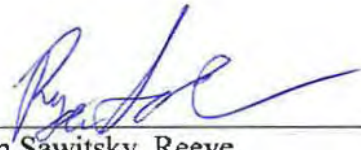
That Council acknowledge the 2022 Annual Audit is booked for February 15, 2023 with Jensen Stromberg in the Municipal office. *CARRIED.*

33/23 MISCELLANEOUS MILEAGE PAYMENT * WEREZAK

That we authorize a miscellaneous mileage payment to the employees for 2022 as follows: Melissa \$500.00, Ann \$500.00, Jody \$500.00, Garth \$100.00, Mikey \$100.00, Shawn \$100.00, Randy \$75.00. *CARRIED.*

34/23 ADJOURNMENT * SOSNOWSKI

That this meeting be adjourned at 1:27 pm to meet again Tuesday February 14, 2023 @ 7:00 Pm. *CARRIED.*



Ryan Sawitsky, Reeve



Melissa Dieno, CAO