

RM OF FISH CREEK NO. 402

AGENDA

January 13<sup>th</sup>, 2025

8:00 am

1. Call to order
2. Adopt Agenda - Conflict of Interest
3. Minutes of Previous Meeting – December 9<sup>th</sup>, 2024 Regular Meeting
4. Old Business: 4.1 – Kingsman Hauler invoice update  
4.2 – NCRPA rep – Garry Mazurkewich has expressed interest in being the rep on this for the RM of Fish Creek #402.
5. Statement of Financial Activities – December 2024
6. Correspondence: 6.1 SARM The Rural Sheaf December 2024  
6.2 SARM Rural Dart Dec 17<sup>th</sup>& Jan 7<sup>th</sup>.  
6.3 SARM Annual Convention and Trade Show March 12<sup>th</sup>-15<sup>th</sup>, Saskatoon  
6.4 SARM Annual Resolution Deadline Sat Jan 29<sup>th</sup>, 2024  
6.5 SARM membership fees for 2024  
6.6 NCTPC Upcoming workshop in Birch Hills – Thursday February 29<sup>th</sup>, 2024  
6.7 SMHI Annual Claim letter  
6.8 Dashboard productivity reports  
6.9 iHunter letter of number of maps sold  
6.10 RCMP stats report
7. Accounts Payable
8. Council Indemnity payable
9. Delegations: 9.1 – 10:00 am MLA Ms. Darlene Rowden
10. Reports – Council Committee reports and CAO report.  
10.1 – 9:00 am Foreman Carpenter report
11. New Business  
11.1 TTP tenders  
11.2 Letter of endorsement for proposed passing lanes along Hwy 41  
11.3 Sask Workers Compensation Coverage Council minimum \$42,235.00  
11.4 Munisoft email extension program \$973.70  
11.5 EMO Coordinator appointment and honorarium  
11.6 SARM membership 2025  
11.7 SARM 2025 Fidelity Bond Self Insurance  
11.8 SARM 2025 Liability Self Insurance  
11.9 SARM 2025 Excess Liability Insurance  
11.10 SARM 2025 Property Self Insurance  
11.11 School Sign quotes  
11.12 Bylaw 2025 - 01 NCRPA bylaw to join  
11.13 Annual Audit booked for Feb 20<sup>th</sup>, 2025  
11.14 Recreation Board donations  
11.15 Sask Lotteries – Rec Board Population Allocations  
11.16 Office staff cell phone reimbursement RFD by Reeve Ryan  
11.17 Rescind Resolutions 289/24 – 296/24 error in the 2 bylaws that were read and adopted.  
11.18 In camera for personnel discussion  
11.19 CAO Contract
13. Other Business
14. Adjournment- next regular meeting of Council is Monday February 10<sup>th</sup>, 2025 at 8:00 a.m.

January 13, 2025

A Regular Council Meeting of the Rural Municipality of Fish Creek  
No. 402 was held on Monday January 13, 2025 in Council Chambers  
121 Main St. Wakaw, SK.

**MEMBERS OF THE COUNCIL PRESENT:**

**Reeve:** Ryan Sawitsky

**Councillors:** Bryce Fisher, Corey Venne, Jack Liefvers,  
Steve Skoworodko, Maurice Werezak

**Regrets:** Harvey Fehr

**Admin:** CAO Melissa Dieno

**Reeve Ryan Sawitsky called the meeting to order at 8:48am.**  
\*\*\*\*\*

**1/25 AGENDA \* FISHER**

THAT item 6.7 on the agenda be deleted AND THAT the agenda be accepted as amended.  
*CARRIED.*

\*\* Conflict of interest declared on item 11.1- Tax Title Property tenders by Reeve Sawitsky and Councillor Werezak.

**2/25 MINUTES \* WEREZAK**

THAT the December minutes be approved as presented.  
*CARRIED.*

**3/25 NCRPA BOARD REP \* SKOWORODKO**

THAT Garry Mazurkewich be appointed as the rep for the RM of Fish Creek No. 402 for the NCRPA board.  
*CARRIED.*

**4/25 FINANCIAL ACTIVITIES \* VENNE**

THAT the Financial Activities be approved as presented.  
*CARRIED.*

**5/25 CORRESPONDENCE \* VENNE**

- 6.1 SARM The Rural Sheaf December 2024
- 6.2 SARM Rural Dart Dec 17<sup>th</sup>& Jan 7<sup>th</sup>.
- 6.3 SARM Annual Convention and Trade Show March 12<sup>th</sup>-15<sup>th</sup>, Saskatoon
- 6.4 SARM Annual Resolution Deadline Sat Jan 29<sup>th</sup>, 2024
- 6.5 SARM membership fees for 2024
- 6.6 NCTPC Upcoming workshop in Birch Hills – Thursday February 29<sup>th</sup>, 2024
- 6.7 SMHI Annual Claim letter
- 6.8 Dashboard productivity reports
- 6.9 iHunter letter of number of maps sold
- 6.10 RCMP stats report

  
R.S.

Rural Municipality of Fish Creek No. 402 – January 13, 2025

**6/25 ACCOUNTS PAYABLE \* FISHER**

THAT the list of accounts for cheques # 10606-10637 and Electronic other payments #232-257. CAFT payroll #232-233, 234-235 totalling \$7,542.72. Mastercard charges #240 totalling \$7,336.28. Totalling \$233,358.76  
*CARRIED.*

\*\* 10:02am- 11am- MLA Ms. Darlene Rowden and Constituency Assistant Beau Fouquette entered council chambers.

**7/25 COUNCIL INDEMNITY PAYMENTS \* SKOWORODKO**

THAT we approve the Council indemnity report for the month of December, 2024 as presented, and issue payment for same. Electronic other payments # 241-247 Totalling \$2,468.31.  
*CARRIED.*

**8/25 COUNCIL COMMITTEE REPORTS \* SKOWORODKO**

THAT the Council Committee reports, Foreman report and CAO report be accepted as presented.  
*CARRIED.*

**9/25 RMAA/UMAAS WORKSHOP \* WEREZAK**

THAT Jessica Rejc attend the spring RMAA/UMAAS workshop with CAO Dieno on April 3, 2025 in Prince Albert.  
*CARRIED.*

\*\* Council recessed for lunch from 12-12:20pm

\*\* 12:25pm- Reeve Sawitsky and Councillor Werezak exited chambers for discussion and decision on item 11.1.

**10/25 TAX TITLE PROPERTY SW 01-42-28 W2 \* VENNE**

THAT the RM of Fish Creek No. 402 accept the tender from Charmayne Hunter for the tax title property SW 01-42-28 W2 in the amount of \$500.00 AND THAT a cheque in the amount of \$50.00 representing the 10% deposit accompanied the tender.  
*CARRIED.*

**11/25 TAX TITLE PROPERTY RL 2-42-02 W3 \* LIEFFERS**

THAT the RM of Fish Creek No.402 accept the tender from Dale Maruschuk for the Tax Title Property RL 2-42-02 W3 in the amount of \$2800.00 AND THAT a cheque in the amount of \$280.00 representing the 10% deposit accompanied the tender.  
*CARRIED.*

\*\* 12:39pm- Reeve Sawitsky and Councillor Werezak returned to council chambers.

  
R.S.

**12/25 MINISTRY OF HIGHWAYS LETTER \* SKOWORODKO**

THAT CAO Dieno send a letter of endorsement to the Ministry of Highways in regards to the proposed passing lane design along highway 41 between Wakaw and Aberdeen.  
*CARRIED.*

**13/25 SASK WORKERS COMPENSATION COUNCIL COVERAGE \* VENNE**

THAT 2025 Sask Workers Compensation coverage for members of Council be set at the minimum rate of \$42,235.00.  
*CARRIED.*

**14/25 MUNISOFT EMAIL EXTENSION \* LIEFFERS**

THAT we authorize the purchase of the Munisoft email extension for the Municipal software for an approximate cost of \$975.00.  
*CARRIED.*

**15/25 EMO COORDINATOR FOR 2025 \* SKOWORODKO**

THAT Ray Baumann be appointed as the EMO Coordinator for the RM of Fish Creek No. 402 for 2025 AND THAT he be given an honorarium of \$500.00 for this appointment.  
*CARRIED.*

**16/25 SARM MEMBERSHIP \* FISHER**

THAT the RM of Fish Creek No. 402 authorize payment of the 2025 SARM Membership Fee.  
*CARRIED.*

**17/25 SARM FIDELITY BOND \* VENNE**

That the renewal of the SARM Fidelity Bond Self Insurance Plan for the policy period January 1, 2025 to January 1, 2026, which includes Fidelity Bond Coverage of \$25,000.00, Registered Mail Coverage of \$50,000.00 and Mail & Securities Coverage of \$5,000.00 be approved for payment.  
*CARRIED.*

**18/25 SARM LIABILITY INSURANCE \* LIEFFERS**

That the SARM Liability Self Insurance Plan for the period January1, 2025 to January 1, 2026 which included Basic, Assessment, Population and Road Length/Class Premiums, be approved for payment.  
*CARRIED.*

**19/25 SARM EXCESS LIABILITY INSURANCE \* VENNE**

That the SARM Excess Liability Insurance Plan for the period January1, 2025 to January 1, 2026 which includes \$1,000,000.00 Excess Liability Insurance and \$500,000.00 Errors and Omissions Insurance Coverages be approved for payment.  
*CARRIED.*



R.S.

**20/25 SARM PROPERTY SELF INSURANCE \* WEREZAK**

That the SARM Property Self Insurance Plan for the period January 1, 2025 to January 1, 2026 which includes building, contents, municipal equipment, additional fire fighting expense reimbursement and equipment rental fee reimbursement, be authorized for payment.  
*CARRIED.*

**21/25 RESOLUTION 289/24-296/24 \* VENNE**

THAT Resolution 289/24-296/24 be rescinded as they were for the passing of 2 bylaws that were passed in error.  
*CARRIED.*

**22/25 BYLAW 2025-01 \* WEREZAK**

THAT Bylaw # 2025-01, a bylaw of the RM of Fish Creek No. 402 for the supply of potable water by the NCRPA Incorporated be given its first reading.  
*CARRIED.*

**23/25 BYLAW 2025-01 \* SKOWORODKO**

THAT Bylaw # 2025-01 be given a second reading.  
*CARRIED.*

**24/25 BYLAW 2025-01 \* VENNE**

THAT Bylaw # 2025-01 be given all 3 readings at one meeting.  
*CARRIED UNANIMOUSLY.*

**25/25 BYLAW 2025-01 \* LIEFFERS**

THAT Bylaw # 2025-01, bylaw of the RM of Fish Creek No.402 for the supply of potable water by the NCRPA Incorporated, be given a 3<sup>rd</sup> and final reading, signed, sealed and brought into effect.  
*CARRIED.*

**26/25 2024 ANNUAL AUDIT \* FISHER**

THAT we acknowledge the 2024 annual audit is scheduled for February 20, 2025.  
*CARRIED.*

**27/25 REC BOARD ALLOCATIONS \* FISHER**

That the RM of Fish Creek No. 402 provide allocations for recreation to the following:

- Town of Wakaw - \$2000.00
- Town of Cudworth - \$1000.00
- Village of Alvena - \$500.00.

*CARRIED.*

  
R.S.

**28/25 POPULATION ALLOCATION \* SKOWORODKO**

THAT the population allocation for the lotteries grant be as follows: Wakaw 207, Cudworth 112, and Alvena 45 for a total of 364.  
*CARRIED.*

**29/25 OFFICE STAFF CELL PHONE REIMBURSEMENT \* LIEFFERS**

THAT the joint office staff, excluding the CAO, be given a cell phone reimbursement of \$25.00 per month for the use of their personal cell phones for work related tasks beginning this pay period ending January 18, 2025.  
*CARRIED.*

**30/25 CLOSED SESSION \* SKOWORODKO**

1:26pm- THAT this meeting move to a closed session for personnel discussion.  
*CARRIED.*

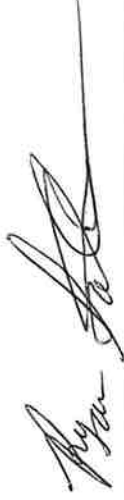
\*\*2:08pm- CAO Dieno exited the council chambers  
\*\*2:45pm- CAO Dieno returned to council chambers.

**31/25 OPEN SESSION \* VENNE**

3:02pm- THAT this meeting resume an open meeting.  
*CARRIED.*

**32/25 ADJOURNMENT \* VENNE**

3:05pm- THAT this meeting be adjourned to meet again Monday February 10, 2025 at 8:00am.  
*CARRIED.*



\_\_\_\_\_  
Ryan Sawitsky, Reeve

  
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Melissa Dieno, CAO