

RM OF FISH CREEK NO. 402
AGENDA
May 20th, 2025
8:00 a.m.

1. Call to order
2. Adopt Agenda - Conflict of Interest
3. Minutes of Previous Meeting – April 11th, 2025 Regular Meeting
4. Business arising from Minutes:
5. Statement of Financial Activities – April 2025
6. Bank Rec
7. Correspondence: 7.1 NCTPC – Minutes from AGM and meeting dates for 2025
7.2 Municipal and private well and water management
7.3 PHN newsletter for spring 2025
7.4 WLRP Audited financial statement
7.5 SARM – The Rural Sheaf April 2025
7.6 SARM – Weekly Rural Darts
7.7 APAS updates
7.8 RCMP Wakaw Detachment April Stat report
7.9 Text2Car dashboard productivity
7.10 Ag Health and Safety annual report
8. Accounts Payable:
9. Council Indemnity Payable:
10. Delegations: 10.1 – 8:30 am – Sgt Jared RCMP report
10.2 – 9:30 am – Chris Gates by ZOOM
11. Council committee reports, Foreman report, CAO report
11.1 9:00 am- Foreman report
12. New Business 12.1 SMHI withdrawals
12.2 Acknowledge Jeff Neufeld's resignation
12.3 Gravel map for 2025
12.4 Back to Batoche Opening ceremony invite July 17th, 2025
12.5 Dyck/Fisher building permit
12.6 Blain/Rose permit 25004
12.7 Authorization for Jessica to access Conexus online payments and CAFT
12.8 Custom work rates for review
12.9 Resolution for TAXservice to proceed 6 months from lien registered
12.10 Donation request for Town fireworks
12.11 Time clock app
12.12 Road name request
12.13 Mower quotes
12.14 Hiring process – Councillor Werezak request for discussion
12.15 Safety Supervisor appointment
12.16 Summer BBQ ?
12.17 Budget 2025
12.17.1 – request for laptop and printer for shop
12.18 Smoking policy draft
12.19 In camera for legal and personnel
13. Bylaw 13.1 Mill rate and mill rate factor bylaw

4. Adjournment

Next meeting date: June 9th, 2025 at 8:00 a.m.

May 20, 2025

A Regular Council Meeting of the Rural Municipality of Fish Creek
No. 402 was held on Tuesday May 20, 2025 in Council Chambers
121 Main St. Wakaw, SK.

MEMBERS OF THE COUNCIL PRESENT:

Reeve: Ryan Sawitsky

Councillors: Bryce Fisher, Steve Skoworodko, Jack Liefers, Harvey Fehr,
Maurice Werezak (electronically)

Admin: CAO Melissa Dieno

Reeve Ryan Sawitsky called the meeting to order at 8:22am.

111/25 **AGENDA * SKOWORODKO**

THAT item 12.20 Fire Protection be added AND THAT the agenda be accepted
as amended.
CARRIED.

- Councillor Fisher declared a conflict of interest on 12.5.

112/25 **MINUTES * FISHER**

THAT the April minutes be approved as presented.
CARRIED.

Delegates:

8:38am- Sgt Clarke came to give council a report.
9:00am-10:05am- Tylor Fisher entered to give the operator report.

113/25 **FINANCIAL ACTIVITIES * FISHER**

THAT the Financial Activities be approved as presented.
CARRIED.

114/25 **BANK RECONCILIATION * FEHR**

THAT the Bank Reconciliation be accepted as presented.
CARRIED.

Rural Municipality of Fish Creek No. 402 – May 20, 2025

115/25 CORRESPONDENCE * LIEFFERS

THAT the following correspondence, having been circulated, be filed:

- 7.1 NCTPC – Minutes from AGM and meeting dates for 2025
 - 7.2 Municipal and private well and water management
 - 7.3 PHN newsletter for spring 2025
 - 7.4 WLRP Audited financial statement
 - 7.5 SARM – The Rural Sheaf April 2025
 - 7.6 SARM – Weekly Rural Darts
 - 7.7 APAS updates
 - 7.8 RCMP Wakaw Detachment April Stat report
 - 7.9 Text2Car dashboard productivity
 - 7.10 Ag Health and Safety annual report
- CARRIED.*

116/25 ACCOUNTS PAYABLE * SKOWORODKO

THAT the list of accounts for cheques # 10715-10745. Electronic other payments #85-114. CAFT payroll #85-88, 92-96, 105-109 totaling \$25,488.80. Mastercard charges #91 totaling \$6,280.41. Totaling \$97,842.99.
CARRIED.

117/25 COUNCIL INDEMNITY PAYMENTS * FEHR

THAT we approve the Council Indemnity report for the month of April as presented, and issue payment for same. Electronic other payments # 110-114. Totaling \$1,165.82.
CARRIED.

118/25 AG HEALTH AND SAFETY NETWORK * FISHER

THAT the RM of Fish Creek No. 402 renews their Ag Health and Safety Network membership for \$795.60.
CARRIED.

119/25 COUNCIL COMMITTEE REPORTS * LIEFFERS

THAT the Council committee report, Operator report and CAO report be accepted as presented.
CARRIED.

120/25 SMHI WITHDRAWALS * WEREZAK

THAT the SMHI withdrawals be approved as presented.
CARRIED.

121/25 FOREMAN RESIGNATION * SKOWORODKO

THAT Jeff Neufeld’s resignation dated May 9, 2025 be acknowledged.
CARRIED.

122/25 BACK TO BATOCHÉ * FISHER

THAT Councilor Lieffers attend the Back to Batoche opening ceremonies to represent the RM of Fish Creek No. 402.
CARRIED.


R.S.

*11:55am-Councillor Fisher exited Council Chambers.

123/25 BUILDING PERMIT # 25003 * SKOWORODKO

THAT the Dyck/Fisher building permit #25003 be approved.
CARRIED.

*11:57am-Councillor Fisher returned to Council Chambers.

124/25 BUILDING PERMIT # 25004 * WEREZAK

THAT Blain/Rose building permit # 25004 be approved.
CARRIED.

125/25 BUILDING PERMITS * SKOWORODKO

THAT going forward, all permitted building permits be circulated to Council in correspondence AND THAT all discretionary building permits remain a New Business item on Council's agenda.
CARRIED.

12:05pm- Recessed for lunch

12:33pm- meeting resumed

126/25 TAXSERVICE * LIEFFERS

THAT TAXservice be authorized under s22(1) of The Tax Enforcement Act on or after May 28, 2025 to commence proceedings to request title with respect to the following described lands:

Roll 25 LSD 12-05-41-27-2 EXT 5
 LSD 13-05-41-27-2 EXT 6

Roll 25.1 LSD 11-05-41-27-2 EXT 3
 LSD 14-05-41-27-2 EXT 4

Roll 179 SW 05-41-28-2 EXT 1
 SW 05-41-28-2 EXT 2

CARRIED.

127/25 CANADA DAY DONATION * FISHER

THAT the RM of Fish Creek No. 402 donate \$500.00 to the Town of Wakaw Canada Day fireworks.
CARRIED.

128/25 MOWER PURCHASE * LIEFFERS

THAT the RM of Fish Creek No. 402 purchase a Highline mower & flex arm from Pattison Agriculture Ltd, Humboldt Sk, for \$88,000 + taxes.
CARRIED.


R.S.

129/25 HIRING COMMITTEE * WEREZAK

THAT the hiring committee consist of Reeve Sawitsky, Councillor Fisher, Councillor Fehr, Councillor Werezak and CAO Dieno.
CARRIED.

130/25 SAFETY SUPERVISOR * SKOWORODKO

THAT Tylor Fisher be appointed Safety Supervisor for the municipality.
CARRIED.

131/25 2025 BUDGET * FISHER

THAT the 2025 budget be approved as presented.
CARRIED.

132/25 LAPTOP AND PRINTER PURCHASE * SKOWORODKO

THAT a budget of \$1000.00 be allocated for the purchase of a laptop and printer for the RM shop.
CARRIED.

133/25 SMOKING POLICY 300-06 * SKOWORODKO

THAT the Smoking Policy 300-06 be approved and brought into effect.
CARRIED.

134/25 BYLAW #2025-03 * WEREZAK

THAT Bylaw #2025-03, a bylaw to establish mill rate and mill rate factors, be read a first time.
CARRIED.

135/25 BYLAW #2025-03 * SKOWORODKO

THAT Bylaw #2025-03 be read a second time.
CARRIED.

136/25 BYLAW #2025-03 * LIEFFERS

THAT all three readings be given at one meeting.
CARRIED UNANIMOUSLY.

137/25 BYLAW #2025-03 * FEHR

THAT Bylaw #2025-03, a bylaw to establish mill rate and mill rate factors, be read a third time, signed, sealed and brought into effect.
CARRIED.

138/25 CLOSED SESSION * FEHR

2:04pm- THAT this meeting move to an open session for personnel discussion.
CARRIED.



R.S.

*2:28pm- CAO exited council chambers
*2:48pm- CAO returned

139/25 OPEN SESSION * FISHER

2:48pm- THAT this meeting moves to an open session.
CARRIED.

*CAO Dieno delegated Assistant Administrator Olson to record minutes and exited council chambers.

140/25 PAYMENTS * SKOWORODKO

THAT Jessica Rejc be authorized to create online payments through Conexus and initiate CAFT payroll payments.
CARRIED.

141/25 FOREMAN PREMIUM * LIEFFERS

THAT Mikie Reid and Tylor Fisher's hourly rate of pay be set at \$34.00/hour each AND THAT they each receive a \$300.00 Foreman Premium per month.
CARRIED.

142/25 WAGE INCREASE * FISHER

THAT Jay Ens wage increase from \$30.00/hour to \$32.00/hour effective May 20, 2025.
CARRIED.

143/25 ADJOURNMENT * SKOWORODKO

3:05pm- THAT this meeting be adjourned to meet again Monday June 9th, 2025 at 8:00am.
CARRIED.



Ryan Sawitsky, Reeve



Melissa Dieno, CAO